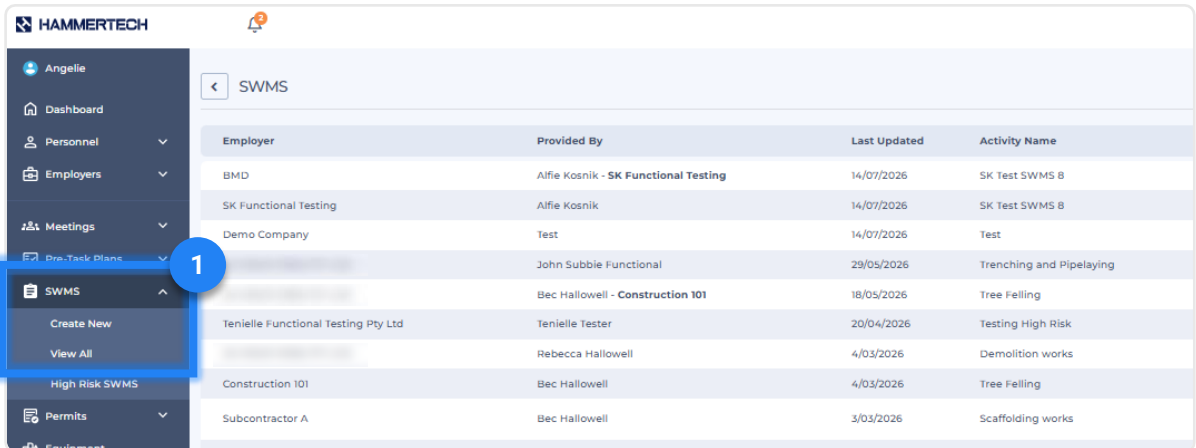


HOW TO

COMPLETE A SWMS REVIEW IMPLEMENTATION CHECKLIST

1

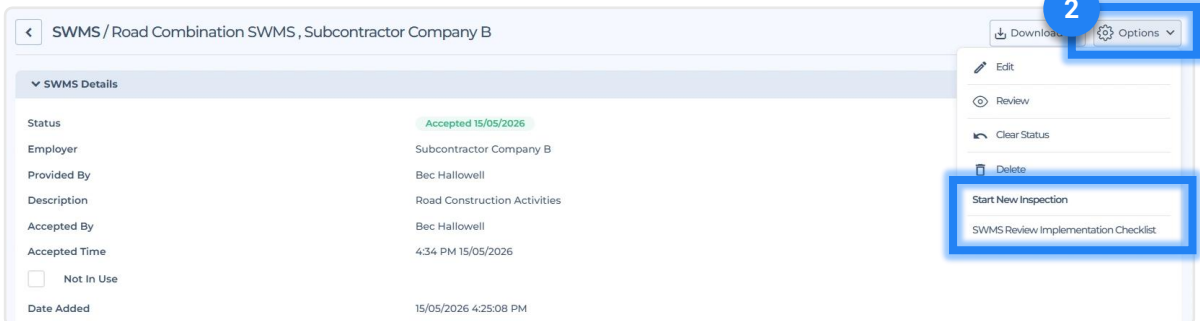
Go to **SWMS** > **View All** > Select approved SWMS you wish to review.



Employer	Provided By	Last Updated	Activity Name
BMD	Alfie Kosnik - SK Functional Testing	14/07/2026	SK Test SWMS 8
SK Functional Testing	Alfie Kosnik	14/07/2026	SK Test SWMS 8
Demo Company	Test	14/07/2026	Test
	John Subbie Functional	29/05/2026	Trenching and Pipelaying
	Bec Hallowell - Construction 101	18/05/2026	Tree Felling
Tenille Functional Testing Pty Ltd	Tenille Tester	20/04/2026	Testing High Risk
	Rebecca Hallowell	4/03/2026	Demolition works
Construction 101	Bec Hallowell	4/03/2026	Tree Felling
Subcontractor A	Bec Hallowell	3/03/2026	Scaffolding works

2

Option > **Start new inspections** > Select **SWMS Review Implementation Checklist**.



SWMS Details	
Status	Accepted 15/05/2026
Employer	Subcontractor Company B
Provided By	Bec Hallowell
Description	Road Construction Activities
Accepted By	Bec Hallowell
Accepted Time	4:34 PM 15/05/2026
☐ Not In Use	
Date Added	15/05/2026 4:25:08 PM

3

Select **Create**. This will link associated Workers/SWMS to the inspection.



Associated Workers	
☒	Select All
☒	Chandler Bing
☒	Donatello Turtle

Applicable SWMS	
☒	Road Combination SWMS

Submit Details	
CANCEL	CREATE

HOW TO

COMPLETE A SWMS REVIEW IMPLEMENTATION CHECKLIST

4

Complete the checklist and review.

5

Complete Suitability Review.

Note: Actions (observations) are required if SWMS deemed not suitable.

4

Are the plant in use adequately reflected in the WMS? *

Is the equipment in use adequately reflected in the WMS? *

Are the tools in use adequately reflected in the WMS? *

Are Mobile Plant risk assessment controls in place? *

Are Mobile Plant risk assessment controls effective in protecting workers and others? *

In discussion with workers undertaking the activities, do they believe the WMS is effective in managing task risks? *

5

Suitability Review

Based upon consideration of the answers to the above items, an assessment of the suitability of the WMS for continued use needs to be made. The assessment should be indicated below, by ticking one of the three boxes. *

☐ SWMS suitable for continued use ☐ SWMS requires revision but work can proceed ☒ SWMS requires revision work MUST CEASE

▼ Observations (1)

Ref	Employer	Raised By	Location	Priority	Type	Classification	Description	Due Date	Image	Status
OBS-3796	Subcontractor Company B	Bec Hallowell		Medium	Action	Negative		19/06/2026		Draft

6

Complete Inspection.

▼ Additional Information

Focus for Next SWMS Review Implementation Checklist

▼ Submit Inspection

1 Your SWMS Review Implementation Checklist is automatically saved as a draft, and you can resume at any time from the inspections screen.

Once you have finished capturing observations, select Complete Inspection.

Report type

All Details

CLOSE AS DRAFT SEND INTERIM OBSERVATION(S) COMPLETE INSPECTION

6