

HOW TO RESOLVE A HAZARD (OBSERVATION)

- 1 Select **Observations**.
- 2 Select Observation Pending Review Status.
- 3 Review Details > Quick Action **Resolve**.

The screenshot displays the HAMMERTech Observations interface. The left sidebar shows the 'Observations' menu item highlighted with a blue circle and the number 1. The main area shows a table of observations with columns: Photos, Type, Description, Location, Assignee, and Raised By. The second row, 'Rubbish on site around work area', is highlighted with a blue circle and the number 2. The right panel shows the details for observation OBS-1156, which is in 'Pending Review' status. The 'Quick Actions' section has a 'Review' button highlighted with a blue circle and the number 3. The bottom panel shows the 'Review' modal for OBS-1156, which includes fields for 'Submitted By', 'Date Submitted', 'Fix Photos', 'Comments', and 'Fix Attachment'. At the bottom of the modal, there are three buttons: 'ACCEPT' (green), 'REJECT' (red), and 'CANCEL' (blue). The 'ACCEPT' button is highlighted with a blue circle and the number 4.

- 4 **Accept / Reject** action (and supporting evidence).